



POSITION: Set-Up Manager – Athletic Event Staff

LOCATION: Otterburne & Niverville, Manitoba, Canada

Type: Hourly Employee

For our fans and players, home games are a celebration of hard work and dedication to our athletic programs. The Athletic Event Staff is a crucial part of our game day experience.

POSITION OVERVIEW

Reporting to the Athletic Events Coordinator, the **Set-Up Manager** will directly contribute to the success of our home games by effectively setting up and cleaning up the gym/field.

RESPONSIBILITIES

- Set up the field/gym before game day, including team benches, scoring table, sponsor and branding signs, game balls, water jugs, ice bags, etc.
- Making sure that water jugs, ice bags and other supplies are always available and refilling in-between games
- Cleaning up after games and making sure that all equipment is going back to a secure location

QUALIFICATIONS & COMPETENCIES

- Detail-oriented
- Servant spirit
- Task-oriented
- Professional attitude
- Physically capable of moving medium to heavy equipment

APPLICATION INSTRUCTIONS

- The candidate needs to be available to work evenings and weekends from September to February
- To apply, submit a short introduction/cover letter to Tyler.Klassen@prov.ca
- Consideration of applications will continue until the position is filled
- Questions regarding this position can be sent by email to Tyler.Klassen@prov.ca